

A When do I use this form?

Use this form to register a vehicle under its original registration number when:

- it has never been registered at DVLA; or
- it has been registered under another age-related registration number.

B What do I send with it?

- **If the vehicle has not been registered at DVLA, send us** the old-style log book, a recent photo of the vehicle and a filled-in 'Application for a first licence for a used motor vehicle and declaration for registration' (V55/5).
- **If the vehicle has an age-related registration number, send us** the old-style log book and the Registration Document (V5) or the Registration Certificate (V5C) showing the current registration number. You do not need to fill in form V55/5.

C What do I do if I do not have an old-style log book?

You may still be able to register your vehicle, depending on the alternative evidence provided. We will make the final decision in this case. Alternative evidence could be any of the following:

- Archive or library records
- A tax disc, MoT certificate or insurance certificate dated 1983 or earlier
- Other documentary evidence dated 1983 or earlier

D Where do I apply?

Send the filled-in application to the relevant authorised vehicle owners' club for their recommendation. The club may charge a fee for this service, but you should not need to join the club. You can get a list of authorised clubs in the 'List of Vehicle Owners Clubs' booklet (V765/1) at www.direct.gov.uk/motoringleaflets or from a DVLA local office.

You can find the address of your nearest DVLA local office:

- on the website at www.direct.gov.uk/dvlalocal; or
- by phoning 0870 243 0444 (you will be asked to give your postcode).

DVLA local offices are open between 9am and 5pm Monday to Friday, and between 9.30am and 5pm on the second Wednesday of each month.

E What if I do not want to send my original documents through the post?

You can take your documents to your nearest DVLA local office. They will give you signed and stamped copies to send with your application.

F What happens next?

If the club supports your application it will be sent direct to us for approval. If we approve your application we will issue a V5C within 30 working days (please allow a little longer before making enquiries). If we do not approve your application we will tell you why. If your vehicle is already registered, we will send you a replacement V5C (and tax disc if necessary).

G Can I tax the vehicle immediately?

You can get a tax disc from a DVLA local office if your application is supported by the club and you have shown them the original log book. (You should let the club know that you want to tax the vehicle immediately.) The DVLA local office will send the papers to DVLA Swansea and we will send you a V5C if we approve your application.

If we do not approve your application we will tell you this and ask you to return the tax disc.

H Can I transfer the number?

No. You cannot transfer a registration number you get as a result of this application. **The V5C will show that the number cannot be transferred.**

I What if my registration number has already been transferred to another vehicle?

DVLA Swansea will return your application to the club, who will pass it on to you. You will need to contact your DVLA local office for advice on how your vehicle should now be registered.

J What if my application has been rejected?

You can appeal against our decision if there are circumstances that we did not take into account when you applied or you can provide new evidence.

You should send your rejected application to:

VCS/DUP VRM Team
D6
DVLA
Swansea
SA99 1ZZ.



1 Vehicle details

Original registration number you are claiming: _____

Make and model of vehicle: _____

2 Keeper details

Your name: _____

Your address: _____

Contact phone number: _____

3 Documents we need

You must provide the following documents.

1. A filled-in form V55/5 (or V5/V5C showing the current registration number)
2. A recent photo of the vehicle
3. Evidence to link this number to your vehicle. This could be any of the following.
 - The old-style log book (RF60/VE60)
 - A tax disc, MoT certificate or insurance certificate dated 1983 or earlier
 - Archive or library records
 - Other documentary evidence dated 1983 or earlier

Please specify what evidence you are providing: _____

4 Declaration

I declare that I am the keeper of the vehicle, which I believe is the same one that originally carried the registration number I am now applying for, and I accept that it is issued on a non-transferable basis (I will not be able to transfer it to another vehicle). I confirm that the vehicle exists and that it is a complete vehicle. I agree to produce the vehicle for inspection if I am asked to do so.

Signature: _____ Date: _____

5 Vehicle Owners Club use only

Club Stamp/Address

Year of manufacture: _____

It is standard practice for clubs to inspect vehicles. The inspection does not need to be carried out by you personally.

Was the vehicle inspected? Yes No

If yes, where and when? _____

If no, use a separate sheet to explain why.

Do you recommend that we accept or refuse the application? Accept Refuse

If refuse, explain why. _____

Your name: _____

Your signature: _____ Date: _____

6 DVLA use only

Acceptance slip (to be filled in and returned to the club to confirm that we have accepted the application)

Club name: _____

Keeper's name and address: _____

Registration number: _____ Our signature: _____

Location: _____ Phone number: _____ Date: _____